



GOVERNMENT OF THE PUNJAB
SCHOOL EDUCATION DEPARTMENT

Dated Lahore, the 09th May, 2025

NOTIFICATION

No. SO(SE-IV-A)2-373/2024 In pursuance of approval of Provincial cabinet's meeting dated 23.04.2025, following amendments have been made in e-Transfer policy 2024, with immediate effect:-

AMENDMENTS

- ❖ **Insertion of definition of transfer of female teachers after clause xx of para 4 of the policy**

XXI-A Transfer of female teacher upon her marriage:

Shall means transfer of female teachers after her marriage in the proximity of her spouse's residence/ work place once in a whole service.

- 2. Addition of the category of hardships in clause xx of the para of the policy:**

i. Transfer of female teacher upon her marriage:

- ❖ **Insertion of clause 10.3-A after clause 10.2 of para 10 of the Policy.**

10.3-A: -

(a) In cases of inter-district or inter-division transfers, the teacher in the working district will submit a transfer application. The CEO (DEA) concerned, after examining the case, will contact the CEO (DEA) of the district where the teacher is applying for transfer to obtain a No Objection Certificate (NOC) for the said post."

(b). After verifying the post, the CEO (DEA) will issue a No Objection Certificate (NOC) for the said post in favor of the applicant/teacher.

(c). Upon issuance of the NOC, the concerned CEO (DEA) will not issue another NOC for the same post to any other candidate until the transfer application of the applicant is decided.

(d). If the concerned CEO (DEA) issues an incorrect NOC or a duplicate NOC, strict disciplinary action shall be taken against the responsible officer.

(e). After issuance of the NOC, the concerned CEO (DEA) will

❖ **Insertion of clauses V-A & V-B in para 10.3 of Policy.**

V-A. When multiple teachers apply for the same post/station under different categories of hardship/compassionate grounds, the sequence of preferences for these categories shall be as follows:

- (a) Divorced / Widow / Khula
- (b) Differently abled
- (c) Medical
- (d) Wedlock
- (e) Circumstantial single parent
- (f) Transfer of female teacher upon her marriage

V-B. When multiple teachers apply for the same post under the same hardship category, preference shall be given to the candidate having comparatively long distance from the current station of posting to desire station of posting”.

❖ **Substitution of Clause xi of para 10.3 of Policy**

Clause	Existing Clause	Amended Clause
xi.	All Transfer orders on hardship grounds shall be issued through SIS portal in term end, except in cases of transfer under category of divorce / khulla and widow.	All transfer orders on hardship grounds shall be issued through SIS Portal throughout the year.

❖ **Insertion of clause x in para 17 of the Policy.**

“To ensure merit and transparency, transfers under hardship/compassionate grounds will not be entertained during the general transfer and posting round.”

❖ **Serial No. 10 of Schedule-B shall be substituted as under:**

For female teacher who have to shift residence (outside Tehsil/District) upon her marriage, attested copy of Nikah Nama, CNIC of husband, residential address supported by relevant documents (ownership / utility bills).


(Khalid Nazir Wattoo, PAS)
Secretary
School Education Department

No. & Date Even:

A copy is forwarded for information and necessary action to:

1. The Principal Secretary to Chief Minister, Punjab.
2. The Accountant General Punjab, Lahore.
3. The Secretary, School Education Department Punjab, Lahore / South Punjab, Multan.
4. The Special Secretary, School Education Department Punjab Lahore / South Punjab, Multan.
5. All Additional Secretaries, School Education Department.
6. All Divisional Commissioners in the Punjab.
7. All Deputy Commissioners in the Punjab.
8. The Director Public Instruction (SE/EE), Punjab, Lahore / South Punjab, Multan.
9. The CEO PECTAA, Lahore.
10. The PD PMIU, Lahore with the request to update the School Information System portal as per provisions of e-Transfer Policy 2024.
11. Director Monitoring, School Education Department.
12. PSO to Chief Secretary, Punjab, Lahore.
13. PS to Minister for School Education Department.
14. All District Accounts Officers in Punjab.
15. All the Chief Executive Officers DEAs in the Punjab.
16. All the District Education Officers (SE /M-EE /W-EE) in the Punjab.


SECTION OFFICER (SE-IV-A)